

Rector's Office of Universidade de Lisboa - Specific Provisions

- Concerning the Rector's Office building, the ULisboa members of the community and visitors in quarantine, for having been in regions where active transmission of the COVID-19 exists or because they present symptoms that make them suspicious cases, should communicate that fact by email to the **SCUL's Human Resource Department**:
(*recursoshumanos@reitoria.ulisboa.pt*)
- Any member of the ULisboa community or visitor with signs or symptoms of COVID-19 and epidemiological connection, or those who identify a member of the Academic Community with criteria compatible with the definition of a suspicious case, should inform the ones responsible for the Contingency Plan, by telephone:
(962 192 128 / 926 534 706 / 925 665 765)
- The **isolation room** in the **Rector's Office building** is located on **Floor 0, Room 0.31**, known as the **Fullbright Room**, with use, if needed, of the toilet in front, whose key is inside the properly identified room.
- The **Contingency Plan Team** for the **Rector's Office building** is composed by the following co-workers, who, if needed, should be contacted by the following order:
 - o **Márcia Vila Valério** - Coordinator of the Sustainability Unit
(962 192 128);
 - o **Manuela Castro** - Coordinator of the Maintenance and Facilities Management
(926 534 706);
 - o **Ricardo Geraldes** - Director of the Human Resources Department
(925 665 765);
- In the isolation room there is a *diagnostic survey* that must be filled for suspect cases of infection by COVID-19.